

# **TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

## **SENIOR PROJECT**

### **MANUAL**



**2014-2015**

### **Senior Project Committee**

Mary-Ellen MacLeod .....	Administrator
Kim Zogalis .....	Vocational Representative
Mary Taintor .....	English Representative
John Kowalczyk .....	Representative (At Large)

# Foreword

The cornerstone of learning at Tri-County Regional Vocational Technical High School rests on the students' ability to integrate their academic and vocational-technical skills and to demonstrate them in real world applications. In order to be successful in the modern workplace, graduates must master this integration process. The Senior Project will serve as a vehicle for Tri-County students to develop and exhibit these vital workplace skills.

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# SENIOR PROJECT GUIDELINES

## **I. General:**

The student will work in conjunction with his or her Vocational-Technical Instructor and English Instructor, who will serve in the capacity of co-advisors. **The Vocational-Technical Instructor will provide final approval of the project topic.** All components of the Senior Project must be school appropriate and conform to the student handbook. The Senior Project will include the following components:

- Documented research paper on a trade-related topic
- Original product/project
- Formal Presentation

## **II. Project Topic:**

Project Topic will:

- Focus on some aspect of student's career (shop) beyond the scope of the vocational curriculum
- Represent a selection from among three alternative topics
- Feature research from at least five sources of at least three different types. Wikipedia will not be accepted as a source. All sources are subject to approval

## **III. Project Paper Components:**

Project Paper will:

- Emanate from research sources, both primary and secondary
- Include an outline
- Conform to MLA standards
- Appear in a standard word processing application (Times New Roman in 12 point font) and must include an addendum with one or more charts, diagrams, graphs or blueprints
- Exhibit a minimum of eight pages of relevant text (excluding illustrations)

## **IV. Product**

Product will:

- Be a tangible item constructed by the student
- Reflective of a minimum of 40 hours work/effort

## **V. Project Presentation Components:**

Presentation will include:

- The tangible Product
- Visual components such as computer-generated graphics, video(s) or posters, and/or Power Point slides
- Visual documentation/evidence of the product development/creation
- A ten to twenty minute (min/max) oral presentation of the topic/project to include both research and product development

# SENIOR PROJECT ROLES

## Role of the Student:

- Complete requirements of the project, in accordance with pre-established checklists and timetables
- Maintain 3 copies (Electronic copy and paper) of all work in progress, i.e. first draft, final draft, etc. Work must be saved to Google Docs, or some other web accessible virtual electronic storage site.
- Duplicate and submit electronic copy along with two copies of Final Draft of research paper to English Instructor
- Submit one copy of Final Draft to Vocational-Technical Related Instructor

## Role of the English Teacher:

- Instruct the student in the proper form and process of composing the research paper
- Refer students delinquent in the Assignment Timeline (pg. 5) to the Homework Center, beginning with outline and note cards.
- Submit First Draft of electronic copy to turnitin.com
- Review the first draft of the research paper and advise students of needed or appropriate revisions
- Evaluate the final draft of the research paper with regard to MLA standards, as well as corrections as indicated on the first draft
- Confer with the student's Vocational-Technical Instructor regarding the content of the research paper and integrate evaluations of form and content to arrive at the final grade for the paper
- Collect two Final Draft copies. Distribute one clean copy with Final Draft Rubric (pg. 9-10) to the Senior Project Coordinator
- Coach the student in appropriate strategies for oral presentations
- Optional - conduct a post-presentation discussion with students in class

## **Role of the Vocational-Technical Instructors:**

- Assist student with selection and approval of project topic (**Related and Shop**)  
**Topic must be unique to the Sophomore/Senior week**
- Assist and advise the student in technical aspects of the project (**Related and Shop**)
- Allocate one class period per week and resources to develop research paper (**Related**)
- Monitor student progress in accordance with project guidelines (**Related and Shop**)
- Refer students delinquent in the Assignment Timeline (pg. 5) to the Homework Center
- Review the first draft of the research paper and advise student of needed or appropriate revisions (**Related**)
- Evaluate the final draft of the research paper for technical content as well as corrections indicated on First Draft (**Related**)
- Submit Final Draft Rubric (pg. 11-12) to Senior Project Coordinator
- Submit completed Senior Project Approval Form (pg. 14) to Senior Project Coordinator
- Allocation of approximately 40 hours will be provided during “Senior Project Product Week” on November 25-27 and December 2-6 for product development. All Shop hours must be logged into the Senior Project Product Daily Evaluation Form provided on page 16. (Use multiple sheets, one for each student)
- Maintain a list of delinquent Product submissions according to TimeLine (pg. 5)
- Assist and coach the student in preparation for the oral presentation, verifying the accuracy of technical information (**Shop**)

## **Role of the Librarian:**

- Provide students with research strategies and assistance
- Assist students in the location of research materials
- Coordinate and schedule the use of library resources, including printed materials and computer databases

# SENIOR PROJECT TIMETABLE OUTLINE

## Grade 10

Term 4: Students will receive an introduction to and an overview of the Senior Project; instructors will present an overview of the timetable, format, and objectives.

## Grade 11

**\*Any student repeating grade 11 will choose a new topic and write a new paper**

Term 1: Students will select one topic of focus; locate sources according to the Senior Project criteria.

Term 2-3: Students will create a working outline for the project report. Students will select a project product for approval.  
Students will produce 3 copies of the first draft and final draft of the project paper.  
Students will deliver one electronic copy and two paper copies to the English teacher and one copy of the paper to the vocational/technical instructor  
Any final draft received 10 days delinquent receives a zero and remains a zero in the quarter 5 column of the report card.

Term 4: Students will identify the product to be completed in terms 1 & 2 in grade 12.

## Grade 12

**\*Any student repeating grade 12 who successfully completed the Senior Project process will be require to complete an assigned project determined by the vocational instructor**

Term 1-2: Students will complete preparation, visual components, cue cards, and product for the formal presentation.

Term 3-4: Students will make a formal presentation of product to a review panel.

**SENIOR PROJECT TIMELINE  
2014 – 2015**

<b>JUNIORS</b>	
<b>VOCATIONAL</b>	<b>WEIGHT</b>
<b>Nov. 12</b> Final Topic choice to Related Instructor	<b>10%</b> of Term 2 Related Grade
<b>Nov. 14</b> Related instructor will forward copies of Topic choice to English Teachers	
<b>Dec. 19</b> Final outline due to related teachers	<b>20%</b> of Term 2 Related Grade
<b>Feb. 11</b> First draft of paper due to related instructor	<b>25%</b> of Term 3 Related Grade
<b>Mar. 3</b> Early Submission of Senior Project Research Paper will be accepted	<b><u>Paper must be 100% complete</u></b>
<b>Mar. 17</b> Final paper is due to the related instructor	<b>Term 5</b> Related Grade <b>*10 day delinquent papers remain a zero</b>
<b>ENGLISH</b>	<b>WEIGHT</b>
<b>Dec. 3</b> Draft of works cited page (minimum 5)	<b>20 %</b> of Term 2 English grade
<b>Dec. 18</b> Note Cards (minimum 75)	
<b>Dec. 18</b> Outline typed and Corresponding note cards	
<b>Feb. 11</b> First draft (typed)	<b>10%</b> of Term 3 English grade
<b>Mar. 3</b> Early Submission of Senior Project Research Paper will be accepted	5 point credit added to Final Senior Project paper grade. Paper must be 100% complete
<b>Mar. 17</b> Final draft (typed)	<b>10%</b> of Term 3 English grade

<b>SENIORS</b>	
<b>VOCATIONAL</b>	<b>WEIGHT</b>
<b>Oct. 3</b> Project Description Form due (form provided)	<b>10%</b> of 1 <sup>st</sup> term grade
<b>Nov. 24-26 &amp; Dec. 1 -5</b> Senior Project Product Week <b>Dec. 5-6</b> Senior Project Product Progress Conference	Letters will be sent home to parents, verifying progress of Senior Project Product
<b>Dec. 15</b> Early submission of Senior Project Products will be accepted	<b><u>5 point bonus credit will be added to Scoring Master by Senior Project Coordinator.</u></b> Product must be 100% complete
<b>Jan. 5</b> Product due to shop teacher for grading the first “A” week after Christmas Vacation	<b>25 %</b> of Term 2 Shop Grade. Product must be 100% complete

- **Late Penalty of 10 points per business day for all assignments will apply**
- **Failure to submit final draft, or completed product within the above timeline may result in suspension from all Extra Curricular Activities including athletics**
- **10 day delinquent papers will remain a zero in perpetuity (no exceptions)**



**SENIOR PROJECT  
Topic Source Sheet**

Name \_\_\_\_\_

Topic \_\_\_\_\_

Vocational/Technical and English

Teacher Approval: \_\_\_\_\_ / \_\_\_\_\_ Date \_\_\_\_\_

**Potential sources to be listed in work cited (minimum of 5)**

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

## Senior Project Grading

Project Component	Evaluators	Component Weight	Project Weight
Research Paper	Career Instructor	50%	33%
	English Instructor	50%	
Product/Demonstration	Career Instructor	50%	34%
	Review Panel	50%	
Presentation	Review Panel	100%	33%
		<b>Final Project Grade</b>	

The final project grade will be averaged with the four senior shop term grades to arrive at the final shop grade for the student's senior year. Therefore: Term 1= 20%, Term 2= 20%, Term 3 = 20%, Term 4 = 20%, and the Senior Project = 20% for a total of 100% of the senior shop grade.

The vocational-technical research paper final draft shall be averaged in like manner for the student's junior related grade.

The English guidelines on page 5 delineate the impact of the paper and its component parts on the student's junior year English grade.

\*Any absence from Co-op placement to work on Senior Projects will be considered an unexcused absence and may result in permanent suspension from Co-op. Additionally, any Co-op student who has not submitted their Senior Product by the due date will be suspended from Co-op until it is turned in to the vocational instructor.

Students who cannot present their Senior Project Presentation because of death in the family, a medical emergency or a snow day will be rescheduled at the discretion of the Senior Project Committee, and should be prepared to give their presentation upon return to school. Student absent from school with an excused absence will be rescheduled and will be graded without penalty. All others who do not appear for presentation as scheduled will incur a 20% penalty on their presentation/product grades.

Note: an option to appeal the presentation grade is in place if there is evidence that protocol has been violated. The student must forward the request in writing, in their own words to the Senior Project Committee within 5 school days of the presentation. *Time invested in the creation of the senior project is not a grievable item and will not be considered.* If the student is not satisfied with the written response of the committee she/he is entitled to a meeting with the Senior Project Committee.

## English Guidelines – Junior Year

### Draft Works Cited (10 entries)

Format – Page	30	
Individual Entries	30	
Content *	40	

*\*15 points for source types (3 minimum)*

### NOTE CARDS

	5	4	3	2	1
Format (coding, category, fact, page if necessary)					
Min. of 75 Cards					

### OUTLINE RUBRIC *Refer to: “Senior Project Paper Addendum” posted on the web site*

Title	10	
Thesis Statement <i>Complete sentence</i>	20	
Topic-Subtopic Alignment; Spelling. <i>Major topics as phrases only</i>	30	
Note Card Alignment to Outline	20	
Numerical Hierarchy <i>Numerals, letters, numbers</i>	20	

### FIRST DRAFT

- Use the attached rubric
- Staple the completed rubric to the paper

### FINAL DRAFT (TYPED)

- Use the attached rubric
- Staple the completed rubric to the paper

## VOCATIONAL OUTLINE RUBRIC – Junior Year

Refer to “Senior Project Paper Addendum” posted on the web site

Title	10	
Thesis Statement <i>Complete sentence</i>	20	
Topic-Subtopic Alignment; Spelling. <i>Major topics as phrases only</i>	40	
Numerical Hierarchy <i>Numerals, letters, numbers</i>	30	

### FIRST DRAFT

- Use the attached rubric
- Staple the completed rubric to the paper

### FINAL DRAFT (TYPED)

- Use the attached rubric
- Staple the completed rubric to the paper

On Time: \_\_\_\_\_

Days Late: \_\_\_\_\_

**Senior Project – ENGLISH Paper Rubric  
Paper Submission (circle one) DRAFT/FINAL**

Vocational Area: \_\_\_\_\_ Vocational Topic: \_\_\_\_\_

Student Name: \_\_\_\_\_ English Instructor: \_\_\_\_\_

Yes Test: Any “no” will stop the process, and the paper will be returned to the student for resubmission. Papers that receive a “no” on any item will be considered late and will be penalized 10 points per day.

Yes	No	Basic Requirements
		Paper typed using 12 point Times New Roman
		Work cited page with at least five sources
		Ten in text citations
		Paper meets minimum 8 page length requirement within a 2 inch edge of bottom of paper
		Outline, body and works cited page present and sequential
		Electronic copy
		Addendum

**2 Completed**

**1 Partially Completed**

**0 Not Completed**

<b>Format</b>					
Paper meets length requirement and margins are correct			2	1	0
Heading is correct			2	1	0
Outline is present and correct			2	1	0
Pagination is present and correct			2	1	0
Components are in appropriate sequence			2	1	0

\_\_\_\_\_/10

**5 Exemplary and/or advanced pattern**

**2 Superficial, random, limited pattern**

**4 Knowledgeable, practiced pattern**

**1 Unacceptable**

**3 Developing pattern**

<b>Structure</b>					
Introduction is engaging and clearly defines thesis	5	4	3	2	1
Supporting details are relevant	5	4	3	2	1
Paragraphs and ideas are cohesive	5	4	3	2	1
Conclusion is thoughtful and engaging	5	4	3	2	1

\_\_\_\_\_/20

**Senior Project – ENGLISH Paper Rubric**  
**Paper Submission (circle one) DRAFT/FINAL**

**5 Exemplary and/or advanced pattern**  
**4 Knowledgeable, practiced pattern**  
**3 Developing pattern**

**2 Superficial, random, limited pattern**  
**1 Unacceptable**

<b>Style</b>					
Text demonstrates formal level of language and diction	5	4	3	2	1
Transitions are evident and effective	5	4	3	2	1
Subtopics are presented in a balanced and parallel form	5	4	3	2	1
Sentence structure is varied and advances the author's purpose	5	4	3	2	1

\_\_\_\_\_/20

<b>Documentation – Any evidence of plagiarism will result in a 0 on this paper</b>					
Works cited contains at least five referenced sources	5	4	3	2	1
Referenced sources are of at least three different types	5	4	3	2	1
Each source is referenced at least two times	5	4	3	2	1
Paper contains a minimum of ten in text citations	5	4	3	2	1
In text citations are referenced on works cited page	5	4	3	2	1
Works cited page adheres to MLA format	5	4	3	2	1

\_\_\_\_\_/30

<b>Mechanics</b>					
Spelling is correct in text and all elements of the paper	5	4	3	2	1
Text and all elements adhere to rules of capitalization	5	4	3	2	1
Text and all elements adhere to rule of punctuation	5	4	3	2	1
Text and all elements adhere to rules of usage	5	4	3	2	1

\_\_\_\_\_/20

Total Points: \_\_\_\_\_

Late Penalty: \_\_\_\_\_

Early Submission + 5 points \_\_\_\_\_ Yes \_\_\_\_\_

*\* Subtract up to 20 points if Final Draft does not reflect revisions* Final Draft Revision \_\_\_\_\_

Final Grade: \_\_\_\_\_

Comments:

On Time: \_\_\_\_\_

Days Late: \_\_\_\_\_

## Senior Project – VOCATIONAL Paper Content Rubric

### Paper Submission (circle one) DRAFT/FINAL

Vocational Area: \_\_\_\_\_ Vocational Topic: \_\_\_\_\_

Student Name: \_\_\_\_\_ English Instructor: \_\_\_\_\_

Yes Test: Any “no” will stop the process, and the paper will be returned to the student for resubmission. Papers that receive a “no” on any item will be considered late and will be penalized 10 points per day.

Yes	No	Basic Requirements
		Paper typed using 12 point Times New Roman
		Work cited page with at least five sources
		Ten in text citations
		Paper meets minimum 8 page length requirement within a 2 inch edge of bottom of paper
		Outline, body and works cited page present and sequential
		Addendum

Point equivalents for following rubric:

- (5) Exemplary and/or advanced pattern
- (4) Knowledgeable, practiced pattern
- (3) Developing pattern
- (2) Superficial, random, limited pattern
- (1) Unacceptable

Technical Content/Terminology						
Technical terminology clear, accurate, and explained	5	4	3	2	1	
Spelling is correct for technical terminology	5	4	3	2	1	
Technical Content/ Research						
Paper uses a minimum of three technical sources	5	4	3	2	1	
Sources of technical information are varied, appropriate and current for the industry	10	8	6	4	2	
Research information goes beyond superficial, appropriate use of statistics as evidence	5	4	3	2	1	
Each source is referenced at least twice	5	4	3	2	1	
In text citations are referenced on works cited page	5	4	3	2	1	
Use of graphs, charts, diagrams, blueprints, appropriate visuals, etc. are in an addendum supporting research	5	4	3	2	1	
Opposing point of view is presented	5	4	3	2	1	

<b>Technical Content/Effective Communication of Knowledge</b>						
Introduction grabs reader's attention and clearly identifies thesis	5	4	3	2	1	
Components are in sequential order	5	4	3	2	1	
Paper reflects outline sequence	5	4	3	2	1	
Content reflects a balance of quoted, summarized, and paraphrased evidence	5	4	3	2	1	
Transitions between paragraphs are effective and aid in continuity; ideas flow evenly throughout the paper	5	4	3	2	1	
Outline is reflective of content	5	4	3	2	1	
Paper provides depth and insight through supporting details	5	4	3	2	1	
Paper reflects clear mastery of topic	5	4	3	2	1	
Paper convincingly proves thesis	5	4	3	2	1	
Conclusion adequately brings paper to a close, restates thesis	5	4	3	2	1	

Total Points: \_\_\_\_\_

Late Penalty: \_\_\_\_\_

**Do Not Add In Early Submission Points**

*\* Subtract up to 20 points if Final Draft does not reflect revisions*

Final Draft Revision \_\_\_\_\_

Final Grade: \_\_\_\_\_

Comments:





**SPECIAL EQUIPMENT/FACILITIES**

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**Note: Alternative Arrangements, if Product cannot fit into Senior Project Room**

**COST ANALYSIS**

MATERIALS LIST

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**APPROVALS**

_____ <b>STUDENTS SIGNATURE</b>	_____ <b>DATE</b>
_____ <b>PARENT'S SIGNATURE</b>	_____ <b>DATE</b>
_____ <b>VOCATIONAL TEACHER'S SIGNATURE</b>	_____ <b>DATE</b>

**Note: A copy of this form must be submitted to the Senior Project Coordinator by the due date listed on page 5 of the Senior Project Handbook.**

TRI-COUNTY VOCATIONAL / TECHNICAL PROGRAMS  
SENIOR PROJECT PRODUCT PROGRESS DAILY EVALUATION FORM

STUDENT NAME: \_\_\_\_\_ PROGRAM: \_\_\_\_\_ INSTRUCTOR: \_\_\_\_\_

Date of Activity:

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**PRODUCT KNOWLEDGE**

1. Applies technical knowledge to daily task
2. Displays critical thinking/problem solving skills
3. Seeks extra help when needed
4. Demonstrates creativity and organization

	1	2	3	4	5	6	7	8

**RELIABILITY**

5. Attendance/Punctuality
6. Works well independently
7. Prepared for Senior Product Activity
8. Stays on task (Progressing Daily on Product, Slideshow or Presentation)


**SAFETY**

9. Utilizes equipment properly
10. Follows appropriate safety procedures


**DAILY GRADE:**

(Daily points X 10 = Total Daily Grade)

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**Daily Grade**

- |           |       |               |
|-----------|-------|---------------|
| Excellent | A- A+ | 9.0 - 10.0    |
| Good      | B- B+ | 8.0 - 8.9     |
| Fair      | C- C+ | 7.0 - 7.9     |
| Poor      | D D+  | 6.5 - 6.9     |
| Failing   | F     | 6.4 and below |

Overall Rating: \_\_\_\_\_

Tri-County Regional Vocational Technical High School  
 Senior Project: VOCATIONAL PRODUCT RUBRIC  
For use by Vocational Teachers Only

POINTS	20-18	17-15	14-12	11 - Under	Vocational Teacher's Points
	<b>Exceptional</b>	<b>Proficient</b>	<b>Acceptable</b>	<b>Unsatisfactory</b>	
<b>Application to Field</b>	Product application to vocational field is explicit	Product application to vocational field is apparent	Product has implied application to vocational field	Product has little or no application to vocational field	
<b>Relevance to Topic</b>	Product has explicit relevance to research paper topic	Product has apparent relevance to research paper topic	Product has implied relevance to research paper topic	Product has little or no relevance to research paper topic	
<b>Craftsmanship</b>	Product demonstrates explicit attention to detail. Surpasses expectations	Product demonstrates attention to detail. Meets expectations	Product demonstrates limited attention to detail. Meets minimal expectations	Product demonstrates little attention to detail. Does not meet minimal expectations	
<b>Effort</b>	Product is reflective of 40 or more hours	Product is reflective of 30 to 40 hours	Product is reflective of 20 to 30 hours	Product is reflective of less than 20 hours	
<b>Use of Technology and Vocational Field Resources</b>	Student gathered information from a <u>variety of quality electronic, print and industry resources</u> . Sources are relevant, balanced and include critical readings relating to the thesis or problem	Student gathered information from a variety of relevant sources--print and electronic, little or no industry resources are evident	Student gathered information from a limited range of sources and displayed minimal effort in selecting quality resources	Student gathered information that lacked relevance, quality, depth and balance	

**Student Name:** \_\_\_\_\_ **Program:** \_\_\_\_\_ **Product:** \_\_\_\_\_

**Senior Product Graded Scale Range**

Exceptional – 100 – 90

Acceptable – 79 – 65

Proficient – 89 – 80

Unsatisfactory – 64 - 0

Early Submission: YES \_\_\_\_\_ NO \_\_\_\_\_

Vocational Teacher's Signature: \_\_\_\_\_

Tri-County Regional Vocational Technical High School  
 Senior Project: PANEL PRODUCT EVALUATION RUBRIC  
 For use by PRESENTATION PANEL JUDGES

Name: \_\_\_\_\_ Vocational Area: \_\_\_\_\_ Topic: \_\_\_\_\_

POINTS	20 - 18	17-15	14-12	11 - Under	Judge's Points
<b>Relevance to Topic</b>	Product has explicit relevance to research paper topic and is explained	Product has apparent relevance to research paper topic	Product has implied relevance to research paper topic	Product has little or no relevance to research paper topic	
<b>Product Incorporation into Presentation</b>	Product is integrated effectively throughout the presentation.	Product is integrated adequately in the presentation	Product is integrated minimally, at some point in the presentation	No integration of product is evident in the presentation	
<b>Craftsmanship and Effort</b>	Product demonstrates explicit attention to detail. Surpasses expectations	Product demonstrates attention to detail. Meets expectations	Product demonstrates limited attention to detail. Meets minimal expectations	Product demonstrates little attention to detail. Does not meet minimal expectations	
<b>Product Incorporation into Power Point</b>	Product and student appear in multiple stages of development	Product appears in at least 2 stages of development	Product appears in power point	No visual evidence of product in power point	
<b>Product Application in Trade/Field</b>	Product has explicit relevance to trade and has a recognizable use in the field	Product has apparent relevance to trade and may be used in the field	Product has implied relevance to trade with questionable use in the field	Product has little or no relevance to trade and is of little or no use in the field	
<b>Senior Product Final Grade Scale</b> Exceptional – 100 – 90                      Passing – 69 – 65 Proficient – 89 – 80                      Failing – 64 – 0 Satisfactory – 79 - 70 <i>Products scored failing are remanded to remediation and will be represented in order to achieve a passing grade of 65.</i>					<b>Total Points:</b>

Tri-County Regional Vocational Technical High School  
 Senior Project: Presentation Evaluation Rubric  
 To be used by PRESENTATION PANEL JUDGES

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Date: \_\_\_\_\_

Vocational Area: \_\_\_\_\_ Topic: \_\_\_\_\_

POINTS	20 - 18	17 - 16	15 - 13	12 – Under	Judges Points
<b>Project Content and Research</b>	Exhibits exceptional formatting of project presentation, product application to vocational field is explained	Content clear and organized. Information included supports project, product application to vocational field is apparent	Content information included supports project, product has implied application to vocational field	Content not clear; some information included does not support project in any way, product has little or no application to vocational field	
<b>Presentation Demonstration Skills</b>	Topic is clearly stated and developed; presentation is done professionally and exemplary; no reading from text; effective conclusion	Most information presented in logical sequence; generally very well organized; good transition from idea to idea and medium to medium; minimal reading from text; adequate conclusion	Concept and ideas are loosely connected but acceptable; transition is ample; flow and organization choppy; substantial reading from text; conclusion is unclear and choppy	Presentation is choppy and disjointed; does not flow; development of topic is vague; no apparent logical order of presentation; presentation is read; No obvious conclusion	
<b>Media &amp; Visual Technology Power Point</b>	Technology/media material properly used to develop topic with varied & appropriate use, few to no errors, visually pleasing	Use of technology-media not as varied, but well connected to topic, minimal errors, still visually pleasing with good use of space	Choppy use of tech/media; lacks smooth transition from one medium to another; still suitable connected to topic, errors evident	Little or no tech/media used, or use is ineffective; imbalanced use of material, visually difficult, numerous errors	
<b>Speaking Skills</b>	Clear articulation; steady rate; poised; good posture / eye contact; excellent enthusiasm and confidence	Clear articulation but not polished; good posture and control	Little eye contact; uneven rate; little or no expression	Inaudible or too loud; no eye contact; rate too slow/fast; speaker seemed uninterested	
<b>POINTS</b>	<b>10-8</b>	<b>7-5</b>	<b>4-2</b>	<b>1 - 0</b>	
<b>Length of Presentation 10 – 20 min before questions</b>	Within allotted time of 10 to 20 minutes	Within 2 minutes of allotted time	Within 4 minutes of allotted time	Too long or too short; 6 minutes over/under allotted time	
<b>POINTS</b>	<b>10-8</b>	<b>7-5</b>	<b>4-2</b>	<b>1-0</b>	
<b>Appearance</b>	*Business Attire	Suitable for presentation	Appearance too casual for presentation	Not suitable for presentation	
<b>Presentation Grade Scale Range</b>					
<b>Exceptional: 100 - 90</b>		<b>Passing: 69 - 65</b>		<b>TOTAL POINTS:</b>	
<b>Proficient: 89 – 80</b>		<b>Failing: 64 - 0</b>			
<b>Satisfactory: 79 – 70</b>		<i>Presentation scored failing will be remanded to remediation and will be represented in order to achieve a passing grade of 65</i>			

**\*Male:** shirt, tie, trousers, and dress shoes **\*Female:** dress or blouse, skirt-trousers, dress shoes.  
 Clothing must be clean and pressed, no logo wear, sneakers, work boots or flip-flops

**Senior Project Presentation Scoring Sheet**

*Date:* \_\_\_\_\_

*Student Name:* \_\_\_\_\_

*Project:* \_\_\_\_\_

**Product Scores**

Panel Judge (1)      \_\_\_\_\_%                      Add panel scores, divide by 3                      \_\_\_\_\_%

Panel Judge (2)      \_\_\_\_\_%

Panel Judge (3)      \_\_\_\_\_%

**Presentation Scores**

Panel Judge (1)      \_\_\_\_\_%                      Add scores, divide by 3                      \_\_\_\_\_%(c)

Panel Judge (2)      \_\_\_\_\_%

Panel Judge (3)      \_\_\_\_\_%

**Senior Project Scoring Master**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Project: \_\_\_\_\_

**Research Paper**

English teacher \_\_\_\_\_%                      Add scores, divide by 2                      \_\_\_\_\_% (a)

Vocational teacher \_\_\_\_\_%

**Product Score**

Final Panel \_\_\_\_\_%

Vocational teacher \_\_\_\_\_%                      *Add Final panel score and vocational score, Divide by 2*

+ 5/early submission \_\_\_\_\_

Product Score \_\_\_\_\_

Early Submission Final Product Score \_\_\_\_\_% (b)

Note: If no early submission applies, carry down "Product Score"

**Presentation Score**

\_\_\_\_\_ % (c)

**Senior Project Final Grade**

Add the following sections (a) + (b) + (c), then divide by 3

\_\_\_\_\_ %